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ABSTRACT

This document is a suggested course of study for a secondary coordinated career education program. It is designed to meet many of the life-skill needs of special needs learners. The course of study is designed in three levels. These levels correspond to an individual's amount of knowledge attained, level of skill developed, or awareness and insight cultivated. Mastery of one level makes it possible to proceed to the next level of work in a given area. These do not correspond to a given grade or age. The learning may be repeated in as many variations as is necessary in order to ensure that the level has been reached and that the student is ready to progress to the next level or the next section. Level 1 of the guide contains four sections, encompassing eighteen units. Material covered includes introduction to the coordinated career education program, personal care and responsibilities, career exploration and planning, and pre-employment readiness. Level 2's seven sections (20 units) cover the following material: personal management, pre-employment skills, effective communications, employment safety, job readiness, personal finance, and the vocational experience. In specific units, the five sections of level 3 (25 units) cover adult living, labor relations, consumer education, interpersonal communications, and management of leisure time. Each unit contains learning objectives and resources. (MN)

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curriculum guide

CE 029 232

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Conducted in Cooperation with

Arkansas Department of Education

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Preface

Curriculum has been defined as a sequence of instructional units in a systematic arrangement of courses designed for a particular group of pupils.

For our purpose, curriculum will mean all learning experiences provided in a Coordinated Career Education Program.

Curriculum development for CCE programs has been a very difficult task for individual teachers because of the diversity of occupational objectives, differences in educational levels of the students, and a variety of instructional materials that must be obtained.

Curriculum decisions made by so-called experts and passed along to teachers seldom find their way into classroom action.

The curriculum a teacher is likely to take seriously is one which she or he relates. Ten CCE teacher-coordinators were selected to represent a cross-section of programs, communities, and teacher-coordinator philosophies. They determined the sections and units for the suggested three level program.

Special thank you is extended to the following coordinators for their cooperation in formulating the curriculum: Keith Anthony, Texarkana High School; Emanuel Brooks, Hall High School; Ronnie Brown, Northeast High School; Deborah Funderburg, Sylvan Hills High School; Carol Green, Metropolitan Career Center; Charles Presley, Northside High; Bruce Pilcher, Springdale High; Hercle Teague, Camden Area Vocational Center; and Mildred Townsend, Northside High School.

The CCE Curriculum Project Staff played an important role in the formulation of the curriculum. Thank you is extended for their quality of workmanship. Norma Stratton, Project Research Assistant, traveled throughout the state collecting and assimilating information into workable data. She was responsible for writing the objectives and collecting the resources for the Guide.

Thank you to Sue Holman, Project Secretary, who spent hours deciphering Norma's and my handwriting. Her expert typing proved to be a definite asset to the smooth operation of the Project office.

The development of an effective Coordinated Career Education Program is a continuous process with the teacher-coordinator serving as the key learning manager. It is our hope that each coordinator will use this Guide to insure that each student will possess compentencies which are necessary for successful performance both in the world of work and society in general.

-- Joseph V. Arn

Introduction

The following text is a suggested course of study for the secondary education program known as Coordinated Career Education. It has been designed to meet many of the life long skill needs of the special needs learners. Both the learning facilitator and the student have been considered in the compilation for each must be considered if the learning experience is to be effective.

The course of study is designed in three levels. These levels correspond to an individuals amount of knowledge attained, level of skill developed or awareness and insight cultivated. Mastery of one level makes it possible to proceed to the next level of endeavour in a given area. These do not correspond to a given grade or age. There are no limits to the amount of individual development which is permitted or encouraged at any level. The learning may be repeated in as many variations as is necessary in order to assure that the level has been reached and that the student is ready to progress to the next level or the next section.

Any unit may be repeated by individual educational approach methods as frequently as it is needed to insure maximum retention of necessary information. Once the student has tested out accountibly and the student and the teacher are convinced that maximum mastery of the area has been achieved; then, the unit is completed unless review becomes necessary at some future date.

The teacher is encouraged to use this curriculum guide as a resource to enrich the over-all learning experience. It can be used as a standard to check one's own design. It has been the product of many hours of work by some of the finest, most effective, and concerned educators that the state of Arkansas has to its credit.

Understandably the needs and situations of individuals in the Coordinated Career Education program differ, relative to their location and the philosophy of the individual schools involved. Subjects approached within this guide may be confronted or avoided at the dictates of the particular schools. Flexibility and adaptibility are integral parts of the guide.

The resources in the guide are of diverse natures. Many come with the high recommendation of the advisors because of years of successful classroom use. Some are on the basis of recommendations of learned professionals currently outside the classroom, but holding responsible positions in their respective areas of expertise. Still others are the product of staff research into areas in which adequate resources are rather rare.

Many of these resources are readily useful in the classroom; others require some teacher modification to be completely effective. Due to the diversity of the student needs in the CCE program, no attempt at individual adaptations has been made in this guide. Adaptation has been left to the discretion of the learning facilitators in the schools.

This guide has been designed with the principle in mind that it will make Coordinated Career Education goals more of a reality for both instructors and students who encounter it.

-- Norma Stratton

GOAL The student will recognize the benefits of the CCE program.

UNITS	OBJECTIVES	RESOURCES
1. Understanding the CCE Program	The student will identify the functions of the CCE program as they relate to the student. The student will identify the planned activities of the year in the CCE program.	Today the Chapter...,Tomorrow the World, AR. Dept. of Ed., Raymond Faucette, 1977. Coordinated Career Education Handbook, AR. Dept. of Ed., Disadvantaged and Handicapped Programs, 1976.
2. Understanding the CCECA and Its Function	The student will be familiar with the relationship between CCE, CCECA and the student. The student will identify the offices and discuss their duties. The students will elect officers (Spring or Fall). The students will plan a calendar of events, either for the semester or the year depending upon the group	Coordinated Career Education Chapters of Arkansas, Contest Manuel, Raymond Faucette, CCECA State Advisor, Margaret Bratton, Convention Co-ordinator. Roberts' Rules of Order For Parliamentary Procedure. Parliamentary Procedure Cassettes available from M. I. C. CCECA sound/slides available from M. I. C.

GOAL The student will recognize the benefits of the CCE program.

UNITS	OBJECTIVES	RESOURCES
2. Understanding the CCECA and Its Function (Con't)	The student will be aware of deadlines for activities and will create a master calendar for the group. The student will know about the convention and the contests which can be entered. The student will exhibit an understanding of functional parliamentary procedure.	

GOAL The student will manage personal matters responsibly

UNITS	OBJECTIVES	RESOURCES
1. Developing Proper Personal Appearance.	The student will know how to arrange a weekly calendar for personal cleanliness. The student will co-ordinate activities with appropriate attire.	"Beauty in the Making", "Good Looks", Films from Assoc. Films Inc., 600 Grand Ave., Ridgefield NJ. 07657. "The Beauty Habit", Modern Talking Picture Serv., 315 Springfield Ave, Summit, NY 07901 "Grooming: Personal Hygiene", sd/slides M.I.C. "Good Grooming for Teenagers", A. E. Breed, Burgess Pub. Co. (79) 426 S. 6th St., Minn, MN. 55415 Project More, Daily Living Skills Programs, Hubbard Scientific, Box 104, Northbrook, Il. 60062

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GOAL The student will manage personal matters responsibly.

UNITS	OBJECTIVES	RESOURCES
2. Using Proper Manners	The student will know proper table manners at a CCE activity. The student will know proper social etiquette for a CCE extracurricular activity. The student will know courteous greetings for personal, social, and work situations. The student will know proper social behavior relative to the world of work.	Manners, by Helen Prevo, Frank E. Richards Pub. Inc., Box 66, Phoenix, NY 13135 (79) order # 153, teacher's key order # 154. The New Emily Post's Etiquette by Elizabeth L. Post, Pub., Funk & Wagnalls New York.
3. Developing Personal Awareness	The student will know responsible interpersonal relationships. The student will discuss emotional responses. The student will identify emotions when demonstrated by others.	AE - Understanding Emotions, Guidance Assoc. #2L103182 (78) 757 3rd Ave. NY, NY 10017 Development of Body Awareness and Position in Space, LP Album, Stanwix House Inc., #1302, 3020 Chartiers Ave, Pittsburg, PA 15204

GOAL The student will manage personal matters responsibly.

UNITS	OBJECTIVES	RESOURCES
3. Developing Personal Awareness (Con't)	The student will be aware of the techniques of listening with empathy. The student will know how to demonstrate criticism without condemning.	Booklets on "Understanding Yourself", "Growing up Socially", "Growing Up Emotionally", "Building Your Philosophy of Life", Science Research Assoc. Inc., 155 N. Wacker Drive, Chicago, IL. 60605. "Discovering Yourself", Science Research Assoc. Inc., as cited. Know Yourself, A. L. Ganley and G. S. Elias, Webster/ McGraw-Hill #07022750-0, 1221 Ave of Americas, NY, NY 10020 Resource Guide in Sex Education for the Mentally Retarded AAHPER Pub., Washington, DC 20036

GOAL The student will manage personal matters responsibly.

UNITS	OBJECTIVES	RESOURCES
3. Developing Personal Awareness (Con't)		"The How and What of Sex Education for Educables", a film, Hallmark Films & Recordings Inc., The Educational Division, 1511 E. North Ave., Baltimore, MD 21213. Sex Education for the Developmentally Disabled, Fischer, Henry, Marilyn J. Krajicek and William A. Borttick. Baltimore: University, Park Press (74) (May be adapted to student use) Sex Information and Educ. Council of the U. S., 1855 Broadway, NY, NY, 10023. Family Planning, 35 mm, w/cassette, Film Library, Div. of Pub. Health, AR Dept of Health, 4815 W. Markham, LR, AR.

GOAL The student will manage personal matters responsibly.

UNITS	OBJECTIVES	RESOURCES
3. Developing Personal Awareness (Con't)		Values Clarification: A Handbook of Practical Strategies for Teachers and Students. Sidney B. Simon, Leland W. Howe, & Howard Kirschenbaum, Hart Pub. Co. Inc., NY, NY 10003 Values and Teaching, Louis E. Raths, Merrill Harmin, & Sidney B. Simon, Charles E. Merrill Pub. Co., Columbus, Ohio. Family Planning - More Than a Method, '71 30 min, 16 mm, color, Film Library, Div of Pub. Health, Ark. Dept of Health, 4815 W. Markham, LR, AR. How About You? 25 min, 16 mm b/w, Film Library, Div of Pub. Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR.

GOAL The student will manage personal matters responsibly.

UNITS	OBJECTIVES	RESOURCES
3. Developing Personal Awareness (Con't)		It Happens, 1973, 25 mins, 16mm color, Film Library, Div. of Pub., Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR. A Half Million Teenagers - Plus, '75, 17 min, 16mm, color, Film Library, Div. of Pub. Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR. Look What's Going Around, '73, 16 min, 16mm, color, Film Library, Div. of Pub. Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR. VD Every 30 Seconds, '72 17 min, 16 mm, color, Film Library, Div. of Pub. Health, Ark. Dept, of Health, 4815 W. Markham, LR, AR.

GOAL The student will manage personal matters responsibly.

UNITS	OBJECTIVES	RESOURCES
3. Developing Personal Awareness (Con't)		VD: A New Focus, '72, 19 min, 16 mm, color, Film Library, Div. of Pub. Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR. VD Prevention, '75 11 min, 16mm, color, Film Library, Div of Pub. Health, Ark, Dept. of Health, 4815 W. Markham, LR, AR. VD Questions and Answers, '73 14.5 min, 16mm, color, Film Library, Div of Pub. Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR. VD: Truth & Consequences, '77 28 min, 16mm, color, Film Library, Div. of Pub. Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR.

GOAL "The student will manage personal matters responsibly.

UNITS	OBJECTIVES	RESOURCES
3. Developing Personal Awareness (Con't)		VD: Very Communicable Disease, '73, 19 min, 16 mm, color, Film Library, Div. of Pub. Health, Ark. Dept. of Health, 4815 W. Markham, LR, AR. Managing Your Emotions, 11 min, color film, '71, #1652, Ark. Dept of Educ. Film Library, Arch Ford Educ. Bldg., Little Rock, AR

GOAL The student will manage personal matters responsibly

UNITS	OBJECTIVES	RESOURCES
4. Personality Development	The student will define and identify examples of actions reflecting positive personality traits. The students will identify self destructive emotional and physical behaviors. The students will become acquainted and practice some examples of positive and negative personality expression. The students will assess their own behavior for a prescribed period of time and identify their own personality traits.	Kydle Sound Filmstrip Program. Unit 1) Who Am I ? 2) How Do I Learn ? 3) Getting Along 4) Mixing in Scholastic. 904 Sylan Ave, Englewood Cliffs, NY 07632 "Just One Me", ACI Films, 35 West 45th St., NY, NY 10036. "Grow Power", a game adaptable Educational Activities, 1937 Grand Ave, Baiwin, NY 11510. AE - Developing Values, Guidance Associates No. 2L-102 366, 757 3rd Ave, NY, NY 10017 Going Places with Your Personality: A Guide to Successful Living, by Lahn, Charles H., et al, Fearon Publishers, 6 Davis Drive, Belmont, CA 94002

GOAL The student will manage personal matters responsibly

UNITS	OBJECTIVES	RESOURCES
5. Deciding Personal Goals	The student will assess life goals. The student will be aware of different types of life goals. The students will practice assessing the availability of life goals to one's own personal situation. The students will identify life models which appeal to them personally.	You Can Succeed, Winer, Dr. David, Relevant Productions Inc. Box 48, Indian Rocks Beach, FL 33535. Handicapped Adults and Their Lifestyles: Making It, Eye Gate Media, 146-01 Archer Ave, Jamica, NY. Education for Occupations (Special Learning) X-335, A thru H, Eye Gate Media, as cited. Building Trades Workers, 8-4, A-J, Eye Gate Media, as cited. The New American Farmer, 4665 A-J, Eye Gate Media, as cited. Are You Looking Ahead ? 213, A-J, Eye Gate Media, as cited. Aging - From Childhood to Old Age, X-614, A-D, Eye Gate Media as cited.

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GOAL The student will manage personal matters responsibly

UNITS	OBJECTIVES	RESOURCES
5. Deciding Personal Goals (Con't)		Goals: You are on Your Own (options & decisions) Y724D Eye Gate Media, as cited. The Marriage Game, Cathy S. Greenblat, Peter J. Stern, Norman F. Washbuine 2nd ed. Random House, 201 E. 50th St. NY, NY 10022 Making a Decision Is, 19 min, color film, #6767 , Ark. Dept. of Educ. Film Library, Arch Ford Educ. Bldg., Little Rock, AR

GOAL The student will be aware of the employment possibilities for them.

UNITS	OBJECTIVES	RESOURCES
1. Exploring Career Clusters.	The student will be acquainted with the career clusters. The students will know jobs within each cluster which appeal personally to their life goals. The student will be aware of the pay scales for appealing jobs. The student will be aware of the locally available jobs which relate to the desired job.	Career Awareness, Educational Activities Inc., 1937 Grand Ave, Baiwin, NY 11520 Career Awareness #3843 Career Exploration #3844 Career Planning #3845, 2936 Remington Ave, Baltimore, MD 21211. All About Jobs, by Kenneth Tyson, Mafex Associates, Inc., Pub. 111 Barron Ave., Johnson, PA 15906 Occupations I and Occupations II by Caroline Blakely, New Readers Press, Publishing Division of Laubach Literacy Inc., Box 131 Syracuse, NY 13210 Teenagers at Work, Frank E. Richards, as cited.

GOAL The student will be aware of the employment possibilities for them.

UNITS	OBJECTIVES	RESOURCES
2. Formulating Individual Vocational Planning	The student will narrow the choices to available vocational choices. The student will know the availibity, costs and time requirements for training in the chosen vocational area. The student will determine local jobs which would relate to vocational goals.	I Want a Job, Frank E. Richards as cited. Looking Into the Future, Frank E. Richards, as cited. The Be Informed Series, Stephen Ludwig (4-6 levels), New Readers Press, Box 131, Syracuse, NY 13210. Succeeding in the World of Work, McKnight & McKnight, 854 Bloomington, IL 61701. McGraw Hill Films Cassette Sound Filmstrips World of Work Set, 102130, 102131, 102132, 102134, 102135. Help, Box 2695, Valdoster, GA 31601, (each has job description)

GOAL 'The students will possess basic skills which are useful in all of life.

UNITS	OBJECTIVES	RESOURCES
1. Making Change 46	The student will identify the component parts of the monetary system up to $50 bill. The student will be able to purchase and calculate change from $1, $5, $10, or $20 bills.	Using Money Series - Counting My Money and Making My Money Count, Frank E. Richards, as cit. Basic Math Skills for Everyday Life, E-832, A-F, Eye Gate Media, as cited. Counting My Money, Frank E. Richards, as cited. Using Money Series, Frank E. Richards, as cited. Useful Arithmetic, Frank E. Richards, as cited. Chip Trading Activities Learning Tool, Davidson Galton Fair Math Lab Set #405. A Money Set from the Lee Chum Co, Grove-Tex, Box 485, Waco, TX 47

GOAL The students will possess basic skills which are useful in all of life.

UNITS	OBJECTIVES	RESOURCES
2. Understanding Time	The student will tell time on a conventional timepiece. The student will relate to the seasons. The student will know significant yearly time events, holidays, etc. The students will have practice in estimating time spans. The students will have experience in projecting life-time expectancies.	The Getting Along Series, Frank E. Richards, as cited. Building Arithmetic Skills, William F. Hunter, Pauline L. La Follette Webster Division McGraw-Hill Book Co.
3. Utilizing Measurement	The student will know standard quantity measures. The student will relate to uses of measures and will exhibit by practical application.	Using Measurement #9440 (79) Eye Gate Media, as cited. The Getting Along Series, Frank E. Richards, as cited.

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GOAL The students will possess basic skills which are useful in all of life.

UNITS	OBJECTIVES	RESOURCES
3. Utilizing Measurement (Con't)		DLM Buy Sell Game, Developmental Learning Material #414, 7440 Natchez Ave, Niles IL 60648 Ratio Forms, Developmental Learning Material #353, as cited. Sue, Frank E. Richards, as cited.
4. Determining Temperature	The student will be aware of several uses of temperature measurement. The student will be familiar with several devices used for measuring temperature.	Individual assignments (from teacher resources) of a concrete nature.

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GOAL The students will possess basic skills which are useful in all of life.

UNITS	OBJECTIVES	RESOURCES
5. Proper Telephone Techniques	The student will demonstrate proper telephone answering techniques in prescribed situations. The student will know how to obtain and relate pertinent information by telephone. The student will know how to have a phone installed, repaired, and disconnected. The student will be familiar with the rate structure. The student will utilize the phone directory. The student will know about phone abuses and responsibilities.	Bell Telephone or General Telephone resources. The White Pages of the Telephone Directory #9342, Eye Gate Media as cited. Walk Carefully Through Yellow Pages #1343, Eye Gate Media, as cited.
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GOAL The students will possess basic skills which are useful in all of life.

UNITS	OBJECTIVES	RESOURCES
6. Applying Map Reading Skills 54	The student will estimate travel time and distances between cities using a road map. The student will identify highways by type and number. The student will identify local items on a map. The student will draw a simple local map. The student will plan a trip.	Finding Ourselves, Frank E. Richards, as cited. Know Your Signs Book 1, Driving in the Country, Frank E. Richards as cited. Know Your Signs Book 2, Driving Interstate and Superhighways (79) Frank E. Richards, as cited. Filmstrips available with Know Your Signs Books, Frank E. Richards, as cited. Learning the New International Road Signs, TX458, Eye Gate Media, as cited. Reading Maps #9230, Media Materials, Inc., 2936 Remington Ave., Baltimore, MD 21211 55

GOAL The students will possess basic skills which are useful in all of life.

UNITS	OBJECTIVES	RESOURCES
7. Recognizing Available Transportation	The student will be familiar with locally available forms of transportation. The student will locate different types of transportation in the phone directory. The student will know how to compare costs of different forms of transportation to a given destination. The student will locate public transportation facilities on a map of the area.	Due to the flexibility of available local transportation such sources as intercity transit, taxi companies, intercity buses, trains, automobile, and air travel should be explored. The local phonebook is an excellent resource. Most major transportation companies have toll free phones and public relation material also. Basic Skills in Getting Around, E. R. Young, Warren's Educ. Supplies, No. 854, 980 W. San Bernardino Rd, Corina, CA 91722.
8. Understanding Driving Regulations	The student will answer correctly the questions for obtaining a driver's license. The student will be informed about requirements for insurance relative to driving.	AR. State Police, Public Info. Office or Drivers License Testing Dept., 3701 W. Roosevelt, L.R., AR. Driving Educ. Pt. 1, Pt 2, Eye Gate Media, as cited.

GOAL The student will possess basic skills which are useful in all of life.

UNITS	OBJECTIVES	RESOURCES
8. Understanding Driving Regulations (Con't)	The student will make driver's license application.	Driving Rights, X-457, Eye Gate Media, as cited.
9. Buying and Maintaining a Car	The student will know the sources for obtaining a car. The student will be familiar with the cost of buying different types of cars. The student will make a basic maintenance schedule for an automobile. The student will know items to check before buying a used car. The student will demonstrate a knowledge of basic owner maintenance of the automobile.	Section E, Unit V, Buying a Car, State Dept. of Voc. & Tech. Ed., Stillwater, OK. Car Care For Safety, 8-1, A-G, Eye Gate Media, as cited. The Be Informed Series, Stephen Ludwig, as cited.

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GOAL The student will have a pleasing and healthy physical presence.

UNITS	OBJECTIVES	RESOURCES
1. Selecting Appropriate Work Attire	The students will consider the jobs which they seek and plan a wardrobe for work. The student will know what the employer expects relative to grooming and clothing.	Hospital Sanitation & Food Prep, P806 A-B, Eye Gate Media, as cited. Special Environmental Services, P822 A-B Eye Gate Media, as cited.
2. Assessing Diet and Health Requirements	The student will assess dietary needs and plan needed adjustments. The student will discuss the needed adjustments in daily living to maintain good health and consistent work attendance. The student will assess the health requirements of the job sought or attained.	Do it Now Foundation Inst. for Chemical Survival, Box 5115 Phoenix, AZ 85010 Look Before You Eat, '78, 22 min 16 mm, color, Film Library, Div. of Public Health Education, Ark. Dept. of Health, 4815 W. Markham St, LR, AR 72201.

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GOAL The student will locate jobs during the course of life.

UNITS	OBJECTIVES	RESOURCES
1. Locating Employment Opportunities	The student will know how to locate potential jobs.	Local Newspapers The Printed Marketplace #9354 Media Materials, Inc., as cited Help Wanted Ads, #9802, Media Materials, Inc., as cited.
2. Completing Application	The student will obtain job applications. The student will have to obtain a social security card. The student will fill out a job application.	Application Forms, Frank E. Richards, as cited. Preparing for the Job Interview, Frank E. Richards, as cited. Succeeding in World of Work, Kimbrell-Vineyard, as cited. The Job Application Form #9805, Media Materials, Inc., as cited.

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GOAL The student will locate jobs during the course of life.

UNITS	OBJECTIVES	RESOURCES
3. Succeeding at the Interview	The student will know appropriate attire for a job interview. The student will role play a demonstration interview. The student will know appropriate etiquette for a job interview.	You Can Get the Job, Winer, Dr. David & Patricia W. Gworek. Relevant Prod. Inc., Box 68, Indian Rocks Beach, FL 33535. Job Application & Interview from Group Instruction for Co-op Programs, St. Dept. of Voc & Tech. Educ., Stillwater, OK Everyday Reading and Writing by Frank C. Laubach and Robert S. Laubach, Eliz Monney Kirk and New Readers Press, Box 131, Syracuse, NY 13210
4. Understanding Government Regulations	The student will know the federal, state and local regulations relative to the job sought.	You and Red Tape, Ryberg, Hilda R. and Philip E. Powell, AR. Dept of Educ 1976. Health and Safety Regulations for Schools, TP924, Eye Gate Media, as cited.

GOAL The student will locate jobs during the course of life.

UNITS	OBJECTIVES	RESOURCES
4. Understanding Government Regulations (Con't)		OSHA Regs. for the office, Eye Gate Media, as cited. OSHA for Manufacturing Firms, Eye Gate Media, as cited. OSHA for the Hospital, Eye Gate Media, as cited.

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GOAL: The student will relate harmoniously to others on the job.

UNITS	OBJECTIVES	RESOURCES
1. Knowing How to Listen and Respond.	The student will demonstrate listening techniques. The student will plan appropriate conversational responses.	Getting Along at Work, Media Material Inc. #9811, as cited. On the Job Communication, #9813 Media Material Inc., as cited. Joy of Communications, '75, 18 min., 16 mm, color, Film Library, Division of Public Health Educ, Ark. Dept. of Health, 4815 W. Markham, LR, AR.
2. Establishing Employment Relationships.	The student will discuss personality types at work and plan how they might relate to each.	Self-Concept and Work, White, Mrs. Martha, Relevant Productions, Inc., Box 68, Indian Rocks Beach, FL 33535. Joy of Achievement, "74, 14 1/2 min., 16 mm, color, Film Library, Division of Public Health Educ, Ark. Dept. of Health, 4815 W. Markham, LR, AR.

GOAL The student will relate harmoniuosly to others on the job.

UNITS	OBJECTIVES	RESOURCES
3. Anticipating Consquences.	The student will assess the probable consequences of specific activities. The student will know how to orally relate a projection of the consequences of specific risk actions.	Guidance for the 70's - Who's Responsible, '74, 18 1/2 min., 16mm, color, Film Library, Division of Public Health Educ., Ark. Dept, of Health, 4815 W. Markham, LR, AR.
4. Understanding Expressive Communication	The student will be aware of terms and definitions relative to "body language" in communication. The students will identify specific body gestures when viewing role playing.	Joy of Communications, '75, 18 min., 16 mm, color, Film Library, Division of Public Health Educ., Ark. Dept. of Health, 4815 W. Markham, LR, AR. The Ungame, The Arden Press, 8331 Alvarddo Dr., Huntington Beach, CA 92646.

GOAL The student will know life preserving skills and be prepared to use them, if necessary.

UNITS	OBJECTIVES	RESOURCES
1. Knowing Safety Rules	The student will know on the job safety rules. The student will identify potential safety hazards.	Safety on the Job, Learning Manual No. 2013-C, Educ. Proj. Corp., 527 S. Commerce St., Jackson, MS 39201 Group Inst. for Co-op. Programs, St. Dept of Voc. & Tech. Ed., Stillwater, Okla. (Section B, Unit 1). Additional specific on the job safety requirements may be obtained from, Dept of Labor, Occupational Safety & Health Adm., 700 W. Capitol, LR, AR
2. Reacting to Emergency Situations	The student will demonstrate a knowledge of basic procedures to follow in common emergency situations.	Basic Info. from American Red Cross, locally or American Red Cross Chapter, 401 S. Monroe, LR, AR.

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GOAL "The student will know life preserving skills and be prepared to use them, if necessary.

UNITS	OBJECTIVES	RESOURCES
2. Reacting to Emergency Situations (Con't)	The student will know how to obtain help in an emergency situation. The student will locate aid personnel in the phone directory.	The County Health Nurse or other local health personnel can be called upon as outside resources.
3. Utilizing First Aid	The student will demonstrate basic first aid.	American Red Cross Chapter, 401 S. Monroe st., LR, AR

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GOAL The student will understand employment compensation and procedures.

UNITS	OBJECTIVES	RESOURCES
1. Comparing Pay Procedures	The student will assess the differences and benefits of various pay procedures. The student will relate pay procedure to specific jobs.	Getting Ready for Pay Day, Parts 1,2, & 3., Frank E. Richards , as cited.
2. Relating to Employment Expectations	The student will know general employer expectations. The student will discuss procedures for finding out what the specific employer expects of them. The student will plan how to meet the expectations of the employer. The student will assemble information concerning the employers structure, history and policies.	My Work Experience, Conrad Publications, Box 29204, Minneapolis, MN 555444. How to Get a Job and Keep it, Dorothy Y. Goble, Steck-Vaughn Co., Austin, TX Entering the World of Work, Kimbrell and Ben S. Vineyard, Pittsburg, KS.

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GOAL The student will understand employment compensation and procedures.

UNITS	OBJECTIVES	RESOURCES
3. Figuring Job Related Benefits	The student will figure job related and fringe benefits. The student will compare various job benefits.	On the Job Benefits, Learning Manual No. 2015-C, Educ. Projections Corp., 527 S. Commerce St, Jackson, MS 39201
4. Beginning or Ending Employment Properly	The student will know several procedures for making a good start on the job. The student will know how and when to give notice of job termination. The student will discuss the responsible reasons for job termination.	Attitude Adjust Series: Your Job Interview, 107, 969, Why Work at all, 106, 326, Job Attitude, 100, 345, Guidance Assoc. of Pleasantville, NY, Harcourt, Brace & World.

GOAL The students will handle their own money and records.

UNITS	OBJECTIVES	RESOURCES
1. Banking Effectively	The student will know the services of a "full service" bank. The student will know the functions of a savings and loan institution. The student will write and record checks. The student will relate a bank statement to their check records.	Knowing Your Full Service Bank, Teaching Chart, Amidon and Associates. You and Your Money, Ryberg, Hilda R, and Powell, Philip E. '76 Ark. Dept. of Ed. Using the Bank, 11 min, Film, De Kalb County Film Catalog.
2. Keeping Personal Records	The student will know what types of material should be kept. The student will plan a set of personal records.	The Using Money Series, Frank E. Richards, as cited.

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GOAL The student will have those skills required for specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student	The student will possess and demonstrate the skills prescribed in the IEP of work related competencies.	Bed Making, P817-AB- Eye Gate Media, as cited. Shop Made Easy, Frank E. Richards, as cited. The Happy Housekeeper, Frank E. Richards, as cited. Occupational Briefs from Chronicle Guidance, Pub. Inc., Motavia, NY 13118, 315-497-0330: 319 Animal Care Occupations 12 1977 238 Animal Husbandry Specialist 1, 1976 518 Beekeepers 1, 1975 387 Bellhops and Bell Captains 12, 1975 388 Blacksmiths 9, 1976 10 Bricklayer 4, 1974 147 Building Const. Occup. 4, 1977 230 Cabinetmakers 4, 1975

GOAL The student will have those skills required for specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student (Con't)		389 Canning & Preserving Industry Occupations 9, 1976 86 Carpenters 4, 1976 290 Cashiers 11, 1977 390 Cement Mason 4, 1974 137 Ceramic Dishware Manf. Occup. 9, 1978 40 Chefs and Cooks 12, 1975 485 Child Care Worker 12, 1974 251 Circus Performers 14, 1977 392 Construction Laborers 4, 1974 173 Dairy Products Manf. Occup. 1, 1976 34 Drycleaning and Laundry Occup. 12, 1977 318 Electrical Equip. Manf. Occup. 9, 1976 372 Exterminator (Pest Control Operator) 6, 1974 112 Farmer, General 1, 1974 223 Farmers, Dairy 1, 1975 151 Ferriers 12, 1978 404 Fishers 10, 1975 259 Food Service Workers 12, 1974

GOAL The student will have those skills required for specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student (Con't)		88 Foresters 1, 1976 211 Fur Industry Occup. 9, 1977 373 Furniture Manf. Occup. 9, 1975 349 Furniture Movers 15, 1974 35 Garment Industry Occup. 9, 1978 336 Gas Appliance Serv. Workers, 9, 1976 196 Gas Distribution Occup. 13, 1974 353 Glass Manf. Ind. 9, 1974 505 Homemaker-Home Health Aide 8, 1975 407 Hospital Attendants 8, 1974 408 Hotel & Motel Ind. Occup. 12, 1974 383 Insulation Workers 4, 1977 305 Iron and Steel Ind. Occup. 9, 1975 451 Landscape Gardeners 1, 1975 138 Lawn & Garden Equip. Tech. 1, 1974 297 Leather Manufacturing Ind. 9, 1977

GOAL The student will have those skills required for a specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student (Con't)		334 Leatherworker 9, 1973 109 Line Workers (Light, Heat, Power) 13, 1977 348 Locksmiths 9,1975 416 Logging Industry Occup. 1, 1976 484 Longshore Workers & Stevedores 15, 1974 37 Machine Tool Operators 9, 1977 418 Marble Setters, Tile Layers, and Terrazzo Workers 4, 1978 81 Meatcutter 1, 1974 423 Meat Packing Prod. Occup. 1, 1976 187 Mining Ind. Occup. 1, 1977 487 Mobile Home Manf. Installer 4, 1975 491 Mobile Home Repairers 4, 1976 509 Motorcycle Repairers 15, 1975 472 Muffler Installers 15, 1976 340 Optical Goods Manf. Occup 9, 1976

GOAL The student will have those skills required for a specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student (Con't)		56 Paint and Coatings Manf. Occup. 9, 1978 20 Painters (Construction) 4, 1975 463 Parking Lot Attendants 15 1976 424 Piano Tuners & Technicians 9, 1977 370 Plastics Products Manf. Workers 9, 1975 43 Plumbers 4, 1977 110 Printing Press Operators 9, 1976 490 Punch Press Operators 9, 1976 332 Recreations Facility Attendant 14, 1974 92 Recreation Occup. 14, 1977 430 Roofers 4, 1976 328 Rubber Goods Manf. Occup. 9, 1977 441 Sawmill Occup. 1, 1974 434 Setup Person (Machine shop) 9, 1974 366 Sewing Machine Operator (Apparel) 9, 1975

GOAL The student will have those skills required for a specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student (Con't)		435 Shipbuilding & Boatbuilding Industry 10, 1977 282 Shipping & Receiving Clerks 9, 1977 142 Shoe Manf. Industry Occup. 9, 1978 72 Shoe Repair Worker 12, 1974 226 Signwriters, Hand 7, 1977 492 Spray Painters 9, 1976 256 Stonemason 4, 1973 338 Tableware & Plated Ware Industry 9, 1974 6 Tailors 12, 1977 323 Textile Manf. Occup. 9, 1974 219 Upholsterer (Furniture) 9, 1974 376 Usher 14, 1975 17 Waiter-Waitress 12, 1974 499 Water Well Drillers 4, 1976 27 Welders 4, 1977 477 Wood Technology Careers 1, 1977

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GOAL The student will have those skills required for a specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student (Con't)		Occupational Reprints Chronicle Guidance Pub. Inc., Moravia, NY 13118, 315-497-0330: R107 Day in the life of a Chauffeur (D.O.T. 359) 15, 1977 R246 Day in the Worklife of... Donna Hall, Horse Trainer (D.O.T. 159) 12, 1977 R227 Dining Room Attendants and Dishwashers (D.O.T. 311) 12, 1975 R115 Farm in the Basement (D.O.T. 401-409) 1, 1978 R37 So You Want a Career in Medicine; or Before You Take the Road to Nashville, Be Sure You Like Country Music (D.O.T. 07) 8, 1977 R220 Sweet Smell of Successful Candlemaking (D.O.T. 739) 9, 1974 R105 Village Smithy (D.O.T. 418) 1, 1977

GOAL The student will have those skills required for a specific employment.

UNITS	OBJECTIVES	RESOURCES
1. IEP for the Specific Job Area of the Student (Con't)		R236 Women Shipbuilders: Just Doing a Job (D.O.T. 80) 10, 1976

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GOAL The student will enter adult living prepared for many of life's situations.

UNITS	OBJECTIVES	RESOURCES
1. Managing Funds	The student will make a household budget. The student will know the costs of basic living expenses.	The Money You Spend, Turner, Richard E., The Turner-Livington Reading Series, Follette Pub. Co. New York Univ., Library of Congress Card #62-17185. You and Your Budget, Ryberg, Hilda R. and Powell, Philip E., Ark. Dept. of Ed. Using Money Series, Book IV, Earning, Spending, and Saving, Frank E. Richards, as cited. Let's Go Shopping, Landy, Meryl, Frank E. Richards, as cited. Family Dev. Series - Where to go, What to Do, State Text Book, LR, AR

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GOAL The student will enter adult living prepared for many of life's situations.

UNITS	OBJECTIVES	RESOURCES
2. Maintaining a Home	The student will know how to locate utility companys and know how to obtain their services. The student will know planning for household maintenance requirements. The student will know the functions of household service personnel.	Do it Yourself, Arnold, David, Order # 187, Frank E. Richards Pub. Co. Inc., Box 66, Phoenix, NY 13135. Steps in Home Living, Ruff, Florence M., Peoria: Charles A. Bennett Co, Inc. 1966. Survival Skills: Everything You Need to Know About Living on Your Own, Eye Gate Media, F-817A-D, as cited. Housekeeping Directions - A Simplified Guide, The Soap & Detergent Assn., 62Pg. free, 475 Park Ave., South at 32nd St. NY, NY 10022

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GOAL The student will enter adult living prepared for many of life's situations.

UNITS	OBJECTIVES	RESOURCES
3. Planning a Family 102	The student will allocate responsibilities to members of a family. The student will discuss child bearing and family planning. The student will know the costs of having a baby and raising a child at current projected rates.	Family Planning Kit, Classroom World Products Inc. Getting Ready for Your Baby, Frank E. Richards, as cited. Human Sexuality, #356, Eye Gate Media, as cited. Physical and Emotional Targets For Teenagers - Y724, Eye Gate Media, as cited. Family Life, Book 1 & 2, Prevo, Helen, Frank E. Richards, as cited. How Many Children Do You Want? Film Library, Div. of Public Health Educ., Ark. Dept. of Health, 4815 W. Markham St., LR, AR 72201 103

GOAL The student will enter adult living prepared for many of life's situations.

UNITS	OBJECTIVES	RESOURCES
4. Parenting Skills	The student will discuss effective parenting techniques. The student will plan a schedule for instructing the child at certain ages. The student will discuss teaching a child self-discipline. The student will discuss child abuse and its prevention.	Baby to Parent - Parent to Baby, Gordon, Ira J., St. Martins Press, 175 5th Ave, NY, NY 10010 Adapting to Parenting, 20 min., 16 mm film, Film Library, Div. of Public Health Educ., Ark. Dept of Health, 4815 W. Markham St., LR, AR 72201 The Correct Way of Correcting, '74, 24 min. film, Film Library, Div of Public Health Educ., Ark Dept. of Health, 4815 W. Markham St., LR, AR 72201 Parenting Concerns, '78, 21 min. color film, Film Library, Div. of Public Health Educ., Ark. Dept. of Health, 4815 W. Markham St., LR, AR 72201 Where's Tommy, '74, 11 min, 16 mm, color, Film Library, Div of Public Health Ed., Ark. Dept. of Health, 4815W Markham, LR, AR

GOAL The student will enter adult living prepared for many of life's situations.

UNITS	OBJECTIVES	RESOURCES
4. Parenting Skills (Con't)		On Being An Effective Parent, (Thomas Gordon) 45 min, color film, #6908, Ark. Dept. of Educ. Film Library, Arch Ford Educ. Bldg., Little Rock, AR 72201

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GOAL The student will be aware of labor related activities and respond appropriately.

UNITS	OBJECTIVES	RESOURCES
1. Functioning in a Union	The student will name the local unions. The student will know the function of a labor union. The student will know the officers of a labor union. The student will relate parliamentary procedure to a labor union meeting.	Succeeding in the World of Work, McKnight & McKnight, as cited. Entering the World of Work, Kimbrell & Ben S. Vineyard of Pittsburg, KS
2. Participating in Work Related Social Activities	The student will know the scheduled work related social events. The student will know the proper behavior at each social function. The student will know the proper attire at each social function.	My Work Experience, Conrad Pub., Box 29204, Minn, MN 55444

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GOAL The student will be a informed consumer.

UNITS	OBJECTIVES	RESOURCES
1. Buying and Selling Wisely	The student will know basic standards of quality in selected merchandise. The student will know how to comparison shop. The student will know how to assess value of items to be sold. The student will be aware of the value of seasonal sales.	Useful Arithmetic - Vol 1 revised, Frank E. Richards, 167, as cited. Using Money Series, Buying Power Frank E. Richards, as cited. Making the Most of Your Money, Paula Kruger, filmstrips & casse cassetts, Educ. Activities, Inc. 1937 Grand Ave, Balwin, NY 11510 Knowing How to Budget & Buy, H. M. Bohlman, Follett Pub., 1010 W. Wash Blvd, Chicago, IL 60607
2. Utilizing Insurance	The student will know the available types of insurance. The student will know how to comparison shop for insurance.	You and Insurance, Ryberg & Powell, AR Dept of Ed., as cited. The Be Informed Series, Unit 5, Personal Insurance, New Readers Press, Box 131, Syracuse, NY 13210

GOAL The student will be a informed consumer.

UNITS	OBJECTIVES	RESOURCES
2. Utilizing Insurance (Cont'd)	The student will file a sample claim for insurance benefits of each type studied.	
3. Using and Abusing Credit	The student will define and discuss the meaning of credit. The student will discuss the benefits of wise credit use. The student will give examples of credit abuse and ways to avoid abuses.	You and Your Borrowed Money, Ryberg & Powell, Ark. Dept. of Educ., as cited. Protection Through Insurance, #9460, Media Materials, Inc., 2936 Remington Ave., Baltimore, MD 21211 Your Credit is Good, 15 min, color film, #6847, Ark. Dept. of Educ. Film Library, Arch Ford Educ. Bldg, Little Rock, AR

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GOAL The student will be a responsible citizen.

UNITS	OBJECTIVES	RESOURCES
1. Understanding Functional Government	The student will know local offices of government and be able to locate them on the map and in the phone book. The student will know the services of government locally available.	Local Phone Book and Little Rock (State Capitol) Phone Book. The Be Informed Series, Unit 9 Taxes, Unit 15 Using the Library, New Readers Press, Box 131, Syracuse, NJ 13210
2. Registering to Vote	The student will know how, when, and where to register to vote. The student will know the types of elections and their approximate dates.	How to Register and Vote, Baer, Katie, New Readers Press, Box 131, Syracuse, NJ 13210 Voting at Eighteen, 13 min, color film, #6855 Ark. Dept of Educ. Film Library, Arch Ford Educ. Bldg., Little Rock, AR 72201

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GOAL The student will be a responsible citizen.

UNITS	OBJECTIVES	RESOURCES
3. Recognizing Citizenship Roles	The student will identify and discuss some of the responsibilities of a citizen. The student will know the roles to a citizen.	Foundations of Citizenship, Frank E. Richards, as cited. Rights and Duties of a Citizen, Frank E. Richards, book 1,2, & 3, as cited.
4. Developing Respect for the Property and Rights of Others.	The student will discuss property rights. The student will discuss personal rights. The student will recognize examples of abuse of property and personal rights. The student will identify respectful behavior as it relates to persons, property, and other legal rights.	Shoplifting Its a Crime, 12 min, color film, #1757, Ark. Dept. of Educ. Film Library, Arch Ford Educ. Bldg. Little Rock, AR 72201 The Bill of Rights in Action - Juvinile Law, 23 min, color film, #6788, Ark. Dept. of Educ. Film Library, as cited. Jury and Juror Function and Responsibility, 26 min, color film, #6718, Ark Dept. of Educ. Film Library, as cited.

GOAL The student will be a responsible citizen.

UNITS	OBJECTIVES	RESOURCES
4. Developing Respect for the Property and Rights of Others. (Con't)		Runaways, 24 min, color film, #6978, Ark. Dept. of Educ. Film Library, Arch Ford Educ. Bldg, Little Rock, AR 72201 The Witness, 14 min, color film, #6973, Ark. Dept. of Educ. Film Library, as cited.

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GOAL The student will know appropriate leisure activities.

UNITS	OBJECTIVES	RESOURCES
1. Utilizing Community Recreation Facilities	The student will know the locally available types of recreation. The student will be aware of the costs of various types of recreation. The student will know seasonal types of recreation.	Leisure Time: Busy or Bored ? X216-A-F, Eye Gate Media, as cited. Get High on Life '74, 10 min, 16mm color film, St. Dept of Health, as cited. Recreation and Leisure Time Series, Interpertive Education, Division of Illinois Envelope Co. 400 Bryant St., Kalamazoo, MI 49001
2. Becoming Aware of Hobbies and Crafts	The student will explore several types of hobbies and crafts. The students will discuss advantages and disadvantages of various hobbies and crafts. The students will discuss costs of various hobbies and crafts.	Complete Encyclopedia of Crafts, Columbia House, Box 96, Terre Haute, IN 47811 How to Do Series #829, Enjoy Life Enjoy a Hobby #830, Plant a Garden, Plan a Garden, EPS, Inc. 2304 E. Johnson, Jonesboro, AR 72401

Appendix

SOURCES FOR SPECIAL NEEDS LEARNERS INFORMATION

American Assn. of Workers for the Blind
411 Victory
Little Rock, AR 72201

American Council of the Blind
5317 West 29th
Little Rock, AR 72204

American Diabetes Assn.
AR. Affiliate, Inc.
5422 West Markham
Little Rock, AR 72205
666-9481

American Heart Association
AR. Affiliate
909 West 2nd St.
Box 1610
Little Rock, AR 72203
375-9148

American Red Cross
401 S. Monroe
Little Rock, AR 72205
666-0351

American Speech & Hearing Assn.
116 Evonshire
Arkadelphia, AR 71923

Area Agency on Aging
1700 West 13th
Little Rock, AR 72202
372-5566

AR. Assn. for Children with Learning Disabilities
Box 5508
5018 Club Rd.
Little Rock, AR 72215
666-8777

AR. Assn. for Kidney Patients
521 South Cedar
Little Rock, AR 72205
664-2840

AR. Assn. for Retarded Citizens
University and Markham
Faucett Plaza - Suite 410
Little Rock, AR 72205
661-1220

AR. Assn. for the Deaf
2400 W. Markham
Little Rock, AR 72205

AR. Assn. for the Deaf/Blind, Multi-Handicapped
202 Verona St.
North Little Rock, AR 72116

AR. Coalition for the Handicapped
11 Tanglewood Lane
Little Rock, AR 72202

AR. Epilepsy Society
Westmark Building - Suite 101
4120 West Markham
Little Rock, AR 72201
666-1355

AR. Family Planning Council, Inc.
1100 N. University - Suite 143
Little Rock, AR 72207
664-6764

AR. Kidney Disease Commission
1401 Brookwood
Box 3781
Little Rock, AR 72203

AR. Lighthouse for Blind
69th & Murray
Little Rock, AR 72209
562-2222

AR. Lung Assn.
412 West 7th St.
Little Rock, AR 72203
374-3726

AR. Office on Alchol & Drug Abuse Prevention
1515 Building - Suite 300
1515 West 7th St.
Little Rock, AR 72202
371-2603

AR. Optometric Society
#1 Riverfront Place - Suite 520
North Little Rock, AR 72114
378-0888

AR. Pharmacists Assn.
Plaza West Bldg.
Little Rock, AR 72205
664-1902

AR. Physical Therapy Assn.
5404 Centerwood Rd.
Joe Finnell
Little Rock, AR 72207

AR. Psychiatric Assn.
12115 Henson Rd.
Little Rock, AR 72205

AR. Psychological Assn.
305 Valley Dr.
Helena, AR 72342

AR Society to Prevent Blindness
Southland Plaza - Room 103
6th & McKinley Streets
Little Rock, AR 72205
666-5205

AR. Speech & Hearing Assn.
Box 555
Little Rock, AR 72205

AR. Spinal Cord Commission
4120 W. Markham
Little Rock, AR 72205

AR. Trauma Research Society
Suite 505 Prospect Bldg.
1501 N. Union
Little Rock, AR 72205
661-1545

Arthritis Foundation
6213 Lee Ave.
Box 125
Little Rock, AR 72203
664-7242

Assn. for Childbirth at Home
2317 Fair Park Blvd.
Little Rock, AR 72204
661-1838

Cystic Fibrosis Foundation
1612 Maryland - Suite 100 LL
Little Rock, AR 72202

Health Opportunities Provided for Everyone
1400 So. Pine
North Little Rock, AR 72114
375-9921

Hinderson Middle School
Orthopedic Wing
401 John Barrow Rd.
Little Rock, AR 72205
225-7940

International Assn. of Laryngetomies
5520 W. Markham
Little Rock, AR 72205

Kidney Foundation of AR.
Suite 650
One Riverfront Place
North Little Rock, AR
372-0833

Lift Inc.
2210 Biscayne
Little Rock, AR 72205
847-3091

National Autistic Assn.
% Mrs. Wm. Sherman
450 Midland
Little Rock, AR 72205
663-7869

Nat'l Fed. of the Blind of AR.
% Searcy Ewell
808 S. Valentine
Little Rock, AR 72205

Nat'l Fraternal Society for the Deaf
4624 Straton
Little Rock, AR 72209

Nat'l Paraplegia Foundation
% John Campea
Rt 2, Box 678
Hot Springs, AR 71901

New Eyes for the Needy Inc.
Mrs. H. R. Lyons
Short Hills, NJ 07078